



Parksville Golden Oldies Sports Association  
Board Meeting Minutes - Draft  
June 16, 2026, at Estuary Place

Chair of Meeting - Rita Paine

Attendance - All 7 Board members were in attendance

Rules of Order - Robert's Rules as per PGOSA Policy

1. Call to Order - 10:33am

2. Approval of the Agenda:

Robyn McDonald moved be approved. Jim Powell seconded.

Agenda approved as presented.

3. Approval of Minutes of the last Board Meeting - Date; March 24, 2026

Shannon Nadeau moved they be approved. Linda Mick seconded. Approved.

4. Reports from Executive:

a - President - Rita Paine - The past 10 weeks have been a time of learning about the Association, the activities, as well as the pleasure of meeting and greeting our members. I want to ensure that the board and members are following our obligations and requirements to the 2 key agencies that hold us accountable. Those are the Societies Act and Regulations as well as our insurer. I attended a meeting with the Regional District of Nanaimo, along with other organizations to discuss "Active Ageing Week". It is held in October.

b - Vice President - Jim Powell - membership is 946 which is higher than normal for this time of year. Discussion of change of date for pancake breakfast to Jun 19. Future dates are July 17 and August 28.

c - Treasures - Keith Goertzen - As of June 13, 2026 the balances are; Operating and Stripe accounts - \$26,289.76. Investment (3 GIC) \$30,229.34. Total \$56,519.10

d - Secretary - Linda Mick - Produced a box with hanging files and folders to use as a common place to maintain PGOSA files. Correspondence is requested to be given/sent to me for safe keeping. le - Committee and Activity annual reports, Society Act documents, Insurance records etc.

5 Report From Directors:

a - Rodney Arnold - All permits have been received from the city regarding our breakfasts and picnics. Noted that Active Ageing Week is October 5 - 11, 2026.

b - Shannon Nadeau - nothing to report

c - Robyn McDonald - noted the poor attendance at AGM considering the hundreds of members. She has attended some activities, Cycling and Volleyball, with the intention to recruit more volunteers at our events. She is working on a document for Activities that would include their roles and responsibilities. Board approval will be needed before initiated.

#### 6. Unfinished Business:

a - Acquire additional Board members - Jim Powell to contact each activity.  
Ongoing

b - Summer picnic, Social Committee - Jim will meet with them. Jim and Rod will contact City to inquire needing a licence to provide muffins and coffee. This not required. Completed.

c- Review of Bylaws to be done and adjusted as needed. This is moved to next Board meeting. Rita and Jim agreed to review. Ongoing.

d - Annual Report from Activities - review if any received. Jim advised he has a binder of Annual Activity Reports from activities. These are to be submitted to the Secretary for keeping in filing box. Linda will follow up with this as it is the Secretary's job as per the Bylaws. Ongoing

e - Email addresses of all Board member to be added to "[board@pgosa.org](mailto:board@pgosa.org)". Rita will contact Pat. Completed

#### 7. New Business:

a - Attendance List at General Meetings - Linda suggested a list of attendees at all general meetings be available for members to sign-in. This is a normal occurrence at other organizations general meetings. Agreement with this. Completed

b - Society Certificate, where is it located - Jim provided a copy of Society Act Certificate and it will be kept in new filing box. Completed

c - Job descriptions and tasks of board members - Discussion and noted they are all described in Bylaws and/or Policies. Ongoing

d - Personal contact information removed from Website. Completed

e - Marketing of PGOSA - timeline for the year - prepare a one page condensed document. Tabled until next meeting.

f - PGOSA sign from storage room - attach to fence on ball diamonds. Discussion, would have to get permission from the city. Ongoing

Adjournment: By Linda at 12:30. Next Meeting - Aug 25, 2026, 10:30, Estuary Place